



TRAIL VOLUNTEER AGREEMENT

Please carefully read the following information before signing.

Representation of the Organization

Volunteers are important ambassadors for TRAIL within the community. I understand that as a volunteer I must not act on behalf of or make statements representing the organization unless I have been authorized to do so by the Executive Director or an officer of the Board of Directors; I must not make statements to the press or media without prior authorization; and I am not authorized to sign any agreement involving contractual or financial obligations of TRAIL.

TRAIL volunteers respect the cultural, religious, and political views of our members. I agree to refrain from imposing my own views on members.

Conflict of Interest

I shall not use any information acquired by virtue of my participation in TRAIL for financial, material, or professional gain or advantage. I understand that if it is discovered that I have done so, or it appears evident that I have done so or have attempted to do so, this will disqualify me from further consideration for volunteer service or result in my dismissal as a volunteer. I agree not to accept any gifts, tips, loans, or any monetary or in-kind compensation as a TRAIL volunteer.

Privacy and Confidentiality

I understand that all information related to TRAIL services (i.e., protected health information, sensitive business information and personal employee and volunteer information) is strictly confidential and I will abide by the organization's policies and procedures related to privacy. I understand that all member and volunteer information, sensitive business information and personal employee and volunteer information including written records, information accessed by computer and conversations, is considered private and protected information and must be kept confidential. This means I will not provide anyone outside of TRAIL with information regarding TRAIL member and volunteer information, sensitive business information and personal employee information, and that when information is shared within TRAIL, it will be done privately with only those who have "**a need to know,**" and only with TRAIL staff and volunteers who require the information to ensure appropriate care and services. Member information should not be shared outside the organization.

I understand that any electronic documentation or paperwork kept in my possession is to be maintained in a secure manner, which protects the privacy of our members, volunteers, employees, vendors, and other stakeholders. When no longer needed, I will return or dispose of such materials and information in accordance with the organization's policies and procedures.

Photo Release

From time to time, TRAIL uses images of our members as well as volunteers for marketing of the organization. May TRAIL use photographs taken of you while on volunteer duty? Yes _____ No _____

Confirmation of Understanding & Receipt of Volunteer Orientation Materials

I understand that volunteering with TRAIL should be a joyful and positive experience. I acknowledge access to the TRAIL Volunteer Orientation Materials, in print or online. I have read and I understand the contents of the TRAIL Orientation Materials and agree to abide by the expectations that TRAIL has of its volunteers.

Liability and Assumption of Risk

I understand that TRAIL does not assume any responsibility or liability, either direct or indirect, in connection with, relating to, or arising out of (i) activities or services in which volunteers may provide or participate in TRAIL, including services provided by volunteers to members, or (ii) activities or services provided by any third party that is a provider to TRAIL volunteers and members. I hereby assume all risk for participating in any such activities and/or contracting for or providing any such services.

Waiver, Release, and Indemnification

I hereby (i) fully release and discharge TRAIL, its members, officers, directors, employees, independent contractors, and volunteers (together, the "Released Parties") from any and all claims, demands, causes of action, administrative claims, liability, damages, claims for attorney’s fees, costs, disbursements, or demands of any kind whatsoever, that volunteers and member(s) have or might have against the Released Parties, or any of them, present or future, known or unknown, anticipated or unanticipated, resulting from, arising out of, or in connection with any services or activities of, by or from any third parties, including specifically third parties who may provide or make services or activities available to TRAIL volunteers and members. This release includes, but is not limited to, potential exposure to viruses and other pathogens that may cause serious illness and/or death; and, (ii) agree to indemnify and hold the Released Parties, and each of them, harmless from and against any and all costs, expenses or damages (including, without limitation, attorneys’ fees) resulting from, arising out of, or in connection with any and all claims brought by or through me, including but not limited to Subrogation claims by any insurance company of the undersigned Volunteer.

Verity of Application Information

I certify that all information I have provided about myself is true and complete. I understand that any false information or omission may disqualify me from further consideration for volunteer service and may result in my dismissal if discovered at a later date.

Having read this Agreement carefully and fully understanding its terms, I hereby agree to all terms of volunteerism with TRAIL as stated herein.

Signature

Date

Name (handwritten/printed and legible, please!)